

Tutorial – Macromedia FlashPaper 2

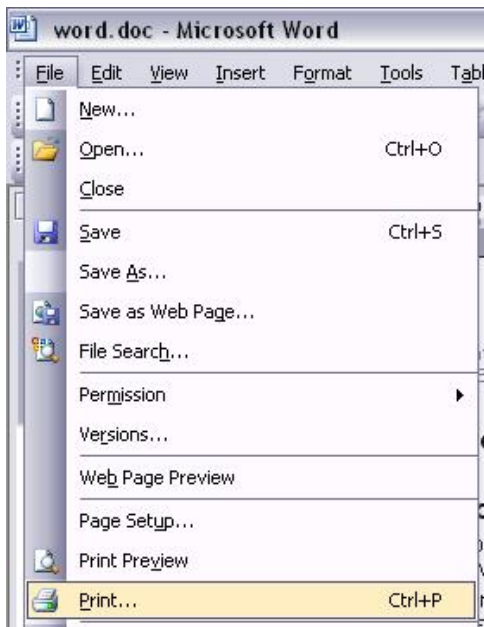
Introduction:

While Adobe's PDF file format has essentially become the de-facto standard for distributing documents on the web, Macromedia has recently introduced an innovative new technique for distributing the same type of files, all based on a pre-existing technology that most computers already have the necessary plug-ins for.

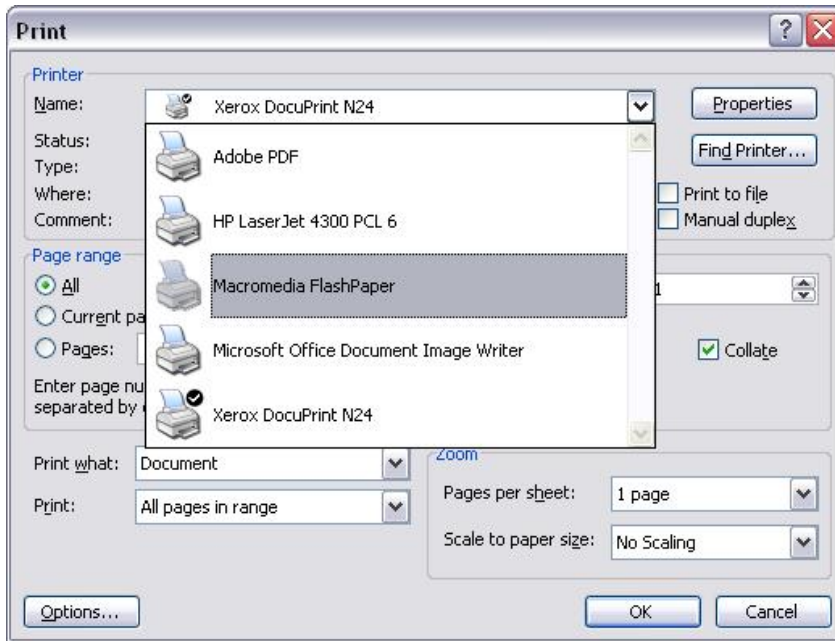
"FlashPaper" (currently in version two) is this technology, and can be viewed either on the web or saved locally to a disk.

Creating a FlashPaper Document:

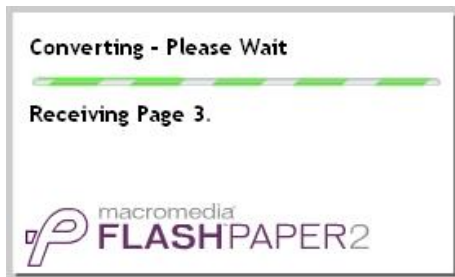
You can convert any Microsoft Word or Adobe PDF document to FlashPaper, providing you have the necessary software installed. Open up the document you wish to convert, and select "Print" from the "File" menu.



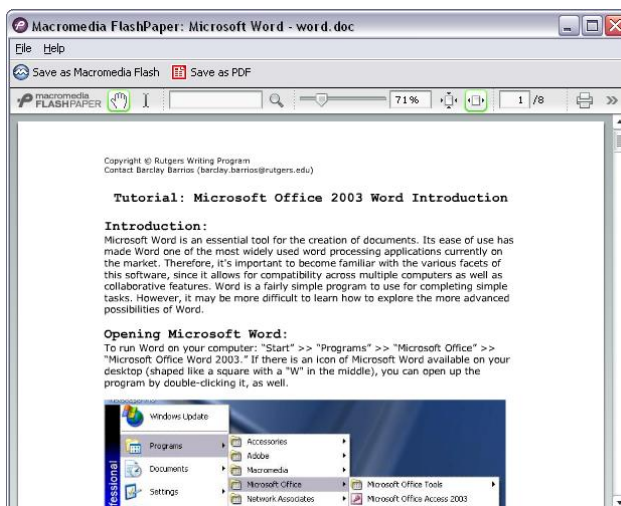
In the new window that appears, click the drop-down menu next to "Name" (the value selected by default will be whichever actual printer you use). Choose "Macromedia FlashPaper" from the menu, and click "OK" down in the bottom-right.



A new window will appear showing the progress of the FlashPaper conversion.



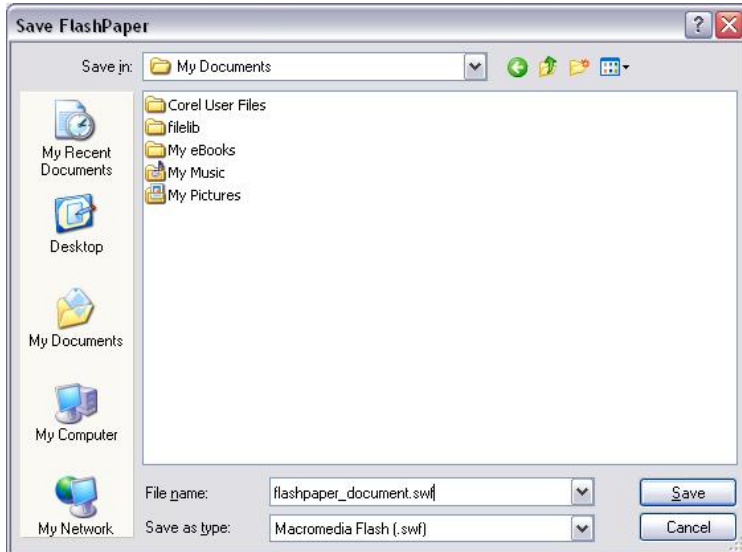
When the conversion has completed, your document will open within the FlashPaper viewing application for preview.



From here, you will still need to save the document. Click the "Save as Macromedia Flash" button near the upper-left of this viewing application.



In the new window that appears, browse to the directory you wish to save the FlashPaper document into, give it a file name, and click "Save" in the lower right.

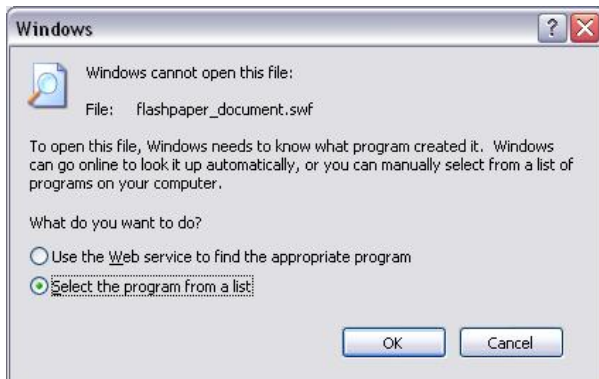


Opening a FlashPaper Document:

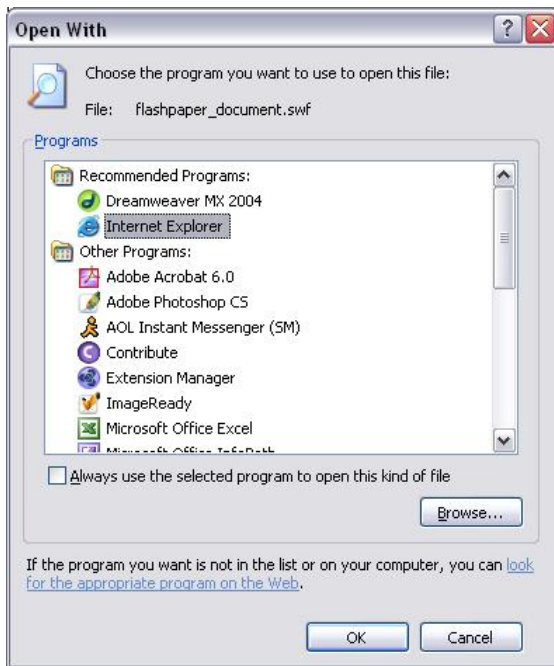
Opening a FlashPaper document is somewhat confusing. FlashPaper documents, which are really nothing more than regular Flash documents, are meant to be viewed on the world wide web via the click of a link. As such, you traditionally cannot just "double-click" a FlashPaper document and immediately view it. Here are a few ways to view the files:

Double-Clicking

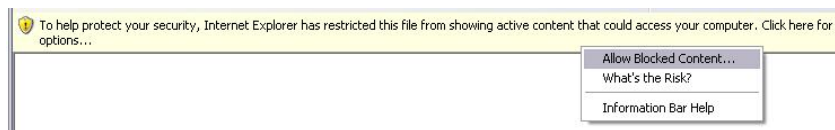
When you double-click a FlashPaper document, Windows will ask you what you want to do with the file. Choose "Select the program from a list," and click "OK."



From this list, select "Internet Explorer" and click "OK."



If a browser window appears with a “bloop” noise and a yellow alert, right-click the alert and choose “Allow Blocked Content” (another window may appear asking if you are sure; click “Yes”).



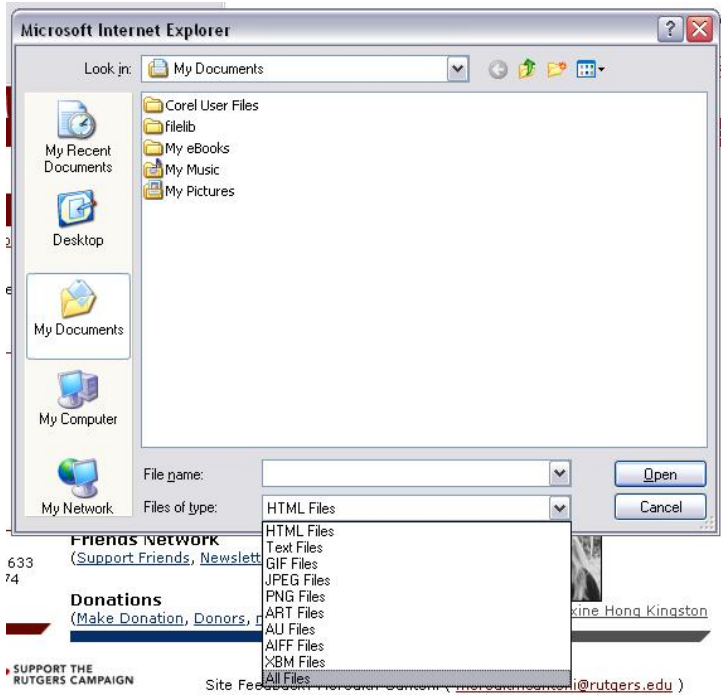
Your FlashPaper document will finally appear in a web browser window.

Opening From Within a Web Browser

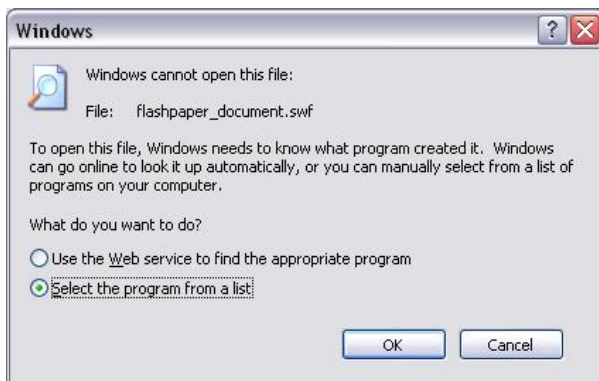
Within a web browser, choose “Open” from the “File” menu.



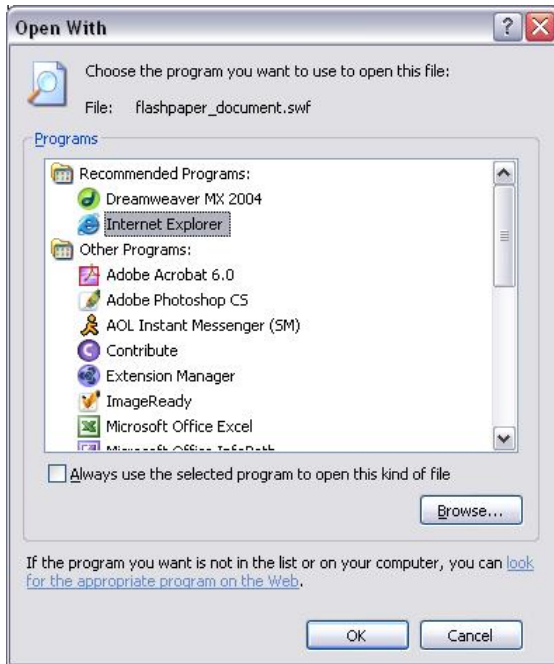
Click “Browse” in the “Open” box, and a new window will appear. Your first step will be to choose “All Files” from the “Files of type” menu at the very bottom of this window (otherwise, you will only be able to “see” HTML documents). Once you have done this, navigate to where your FlashPaper document is stored, choose the document, and click “Open,” and finally click “OK” in the box.



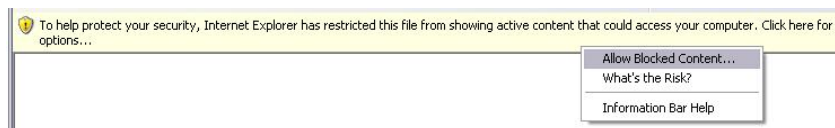
When you double-click a FlashPaper document, Windows will ask you what you want to do with the file. Choose "Select the program from a list," and click "OK."



From this list, select "Internet Explorer" and click "OK."



If a browser window appears with a “bloop” noise and a yellow alert, right-click the alert and choose “Allow Blocked Content” (another window may appear asking if you are sure; click “Yes”).



Your FlashPaper document will finally appear in a web browser window.

Opening on the Web

If you are on a website with a link to a FlashPaper document, simply click the link to the file and it will open in your web browser window!

Viewing a FlashPaper Document:

Upon opening a FlashPaper document, you will be presented with a new toolbar specifically for navigating Flash documents.



1. **Hand Tool:**
By clicking and dragging, you can scroll through various pages of the open document.
2. **Text Selector:**
Click and drag across text to select it (ex., for copying)

3. **Search Box:**
Enter in a word or phrase to search for within the current document.
4. **Search Icon:**
Click this to search for the word(s) entered in the search box.
5. **Zoom Slider:**
By dragging to the left or right, you can decrease or increase the zoom, respectively, of the current document.
6. **Zoom Indicator:**
Indicates the current level of zoom, as a percentage; you can directly enter a number into this indicator to change the zoom level.
7. **View All:**
Click to “zoom out” and view the contents of an entire single page on the screen at once
8. **Fill Screen:**
Click to “zoom in” and fill the screen as much as possible with the current document
9. **Page Number:**
Indicates the current page number; you can directly type onto this indicator to just to a specific page
10. **Print:**
Click to print the current document.
11. **Open in New Window:**
Click to open the current document in a new browser window.